



McDelivery

# RECOMMENDED: COURIER HANDOFF PROCEDURES

Full details and signage can be found on @mcd under US Coronavirus Resource Center - McDelivery

- Designate door the courier should use for pickup – add approved signage

- **Best Bet:** Add wireless doorbell and signage



- Process for contactless handoff

- Courier is within 2-5 minutes when order appears on Expo Monitor
  - Location of courier can be tracked on the 3PO tablet
- Drop fresh fries when order appears on Expo Monitor
- Bag all products in a yellow rope handled bag
- Double check ALL food/drink items are included “Accuracy is Critical”
- Seal bag with 3 tamper resistant stickers
- Place on Dual Point pick up counter or designated courier pick up cart
- When courier arrives – validate 3PO and Order number
  - **Note:** If lobby door is locked – validate 3PO and order number before unlocking door

